

**Lewis Center Foundation  
Minutes  
April 3, 2018**

1. **Call to Order:** Marcia Vargas, Lewis Center Foundation Chair, called the meeting to order at 9:04 a.m.
2. **Roll Call:** Lewis Center Foundation Members Desiree Burgnon, Buck Goodspeed (arrived 9:35), Tyler Jaramillo (arrived 9:45) and Marcia Vargas were present.

Lewis Center Foundation Member Donna Siegel was absent.

Proposed new Lewis Center Foundation Member Charity Frash was also in attendance.

Staff members Valli Andreasen, Fausto Barragan, Teresa Dowd, David Gruber and Lisa Lamb were also in attendance.

3. **Public Comments:** None

4. **Consent Agenda:**

- .01 Approve Charity Frash as a Member of the Lewis Center Foundation Board
- .02 Approve Minutes of January 30, 2018
- .03 Approve Minutes of March 6, 2018

On a motion by Desiree Burgnon, seconded by Marcia Vargas, vote 4-0, the Lewis Center Foundation Board of Directors approved Consent Agenda Items 4.01-4.03.

5. **Discussion/Action Items:**

- .01 Approve Educational Activity Grant Request – On a motion by Desiree Burgnon, seconded by Buck Goodspeed, vote 4-0, the Lewis Center Foundation Board of Directors approved the Educational Activity Grant Request for Jaden Sipe.
- .02 Potential new Lewis Center Foundation Member Kate O’Rourke attended the meeting, and will be added to the next agenda to be approved as a member. She is a longtime supporter of the LCER.
- .03 Short Term Fundraising needs
  - a. School Needs
    - i. AAE Fields – Lisa updated the Board that the AAE field has been graded. We have received 2 bids for irrigation and hydro seeding. The funds will come from the AAE Capital Campaign funds. On a motion by Desiree Burgnon, seconded by Buck Goodspeed, vote 4-0, the Lewis Center Foundation Board of Directors approved the Bazan bid for irrigation and hydro seeding the field. Funds for 1 year of maintenance (separate bid) will come from the general budget.
    - ii. Science – there is a need for science labs and classroom supplies at both schools. Principals can determine what needs are priority.
- .04 Long Term Fundraising needs
  - a. NSLA Capital Campaign
    - i. 10<sup>th</sup> Anniversary Gala – Marcia reported that the event is moving along and the committee is meeting today. Funds may be needed to cover expenses until revenue comes in. On a motion by Desiree Burgnon, seconded by Marcia Vargas, vote 4-0, the Lewis Center Foundation Board of Directors approved up to \$12K in gala expenses from unrestricted funds to be reimbursed.

6. **Information Included in Packet:**

.01 Lewis Center Foundation Financial Reports

- Foundation Balance Sheet – February 2018
- Foundation Savings Report – February 2018
- Donations – 2017-18

7. **Board/Staff Comments:**

.01 Ask a question for clarification

.02 Make a brief announcement – Marcia proposed to move the next regular Lewis Center Foundation Board meeting to May 22 at 9:00 a.m. (after the gala).

.03 Make a brief report on his or her own activities

.04 Future agenda items – Approve Kate O'Rourke as a Lewis Center Foundation Board member.

8. **Recommendations to the LCER Board:** None

9. **Adjournment:** Marcia Vargas, Lewis Center Foundation Chair, adjourned the meeting at 10:00 a.m.